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Report to the Environment Committee
from Rian van Schalkwyk, Manager, Emergency Management

Organisations with a Civil Defence Role/Responsibility

1. Purpose

To seek the Committee's endorsement of the document entitled *Organisations with a Civil Defence Role/Responsibility*.

2. Background

The Regional Council publishes annually a document stating the agreed roles and responsibilities of all regional response organisations.

The document serves five functions:

- To make various organisations aware of their civil defence responsibilities.
- To advise organisations of the roles and responsibilities of other organisations.
- To aid integrated emergency planning.
- To prompt organisations to review their civil defence role and responsibility with reference to any changes in their structure or function.
- To compare the documented roles and responsibilities for various organisations as set out in the National Civil Defence Plan with replies and to highlight any major differences or changes.

Fifty-eight organisations that have a potential role to fulfil in a Civil Defence Emergency were identified. Of these, thirty-nine organisations are required, under the National Civil Defence Plan, to plan, prepare and train for a civil defence response. The remaining nineteen organisations are deemed by this Council to have a role to perform.

Each organisation was sent a copy of their current emergency role. They were asked to confirm the details were correct. They were also requested to confirm or

amend their ability to fulfil their roles. A response was received from all organisations approached.

A total of ten organisations made minor changes to their agreed roles and responsibilities. These changes are acceptable and within the agreed parameters of the National Civil Defence Plan.

Four organisations replied that their roles have changed and they are now unable to fulfil these roles. They are New Zealand Post, IGNS, Quotable Value New Zealand and the State Services Commission. (The latter is negotiating with the Ministry to be removed from the National Civil Defence Plan).

The compilation of responses received will be sent to all response organisations and the Ministry of Emergency Management and Civil Defence. A copy is available for viewing in the Councillors' lounge.

3. **Recommendation**

That the Committee endorses the document "Organisations with a Civil Defence Role/Responsibility" and approves its release to all responders identified in the document.

Report prepared by:

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