

5 June 2001

Mr Mark Blumsky
Mayor
Wellington City Council
PO 2199
WELLINGTON

Mr Stuart Macaskill
Chairman
Wellington Regional Council
PO Box 1 I-646
WELLINGTON

Dear Mark & Stuart

REVIEW OF TRUSTEES

Further to your letter of 26 April and my meeting with Stuart Macaskill, Howard Stone and Gary Poole on 16 May, I have now had the opportunity to meet with each of the trustees and review their performance in accordance with the criteria detailed on the evaluation form. In this regard please find enclosed the completed evaluation forms in respect of the eight trustees.

The current composition of the trust is good and the wide diversity of skills and experience of the trustees has contributed positively to the operation of the trust over the last year. In this regard you will note in the evaluation forms that, for trustees appointed prior to 4 July 2000, I have not shown the number of meetings attended - this is primarily because, in the pre opening phase of the Stadium, there were numerous formal and informal meetings and a range of subcommittees which have now been disbanded and accordingly have little relevance to the Stadium in its operational phase.

You will see from my comments that:

- Bryan Johnson wishes to retire as a trustee on 30 June 2001. Bryan has been an excellent trustee and will be missed; and
- Dr Ngatata Love has indicated he may not seek another term but in any event intended to discuss his position with Mark Blumsky.

With Bryan's retirement there will be eight trustees out of a potential ten. Given that the Stadium is now in operational mode there is no particular need for the appointment of any additional trustees at this time. If you felt additional appointments were necessary there are two potential skill areas not represented amongst the existing trustees:

- marketing / entertainment - an individual with exposure to events and marketing related activities such as Alex Reedijk at the ~~the~~ Festival of the Arts
- property - an individual with a wide property background such as Bob Hall from Fletchers or David Panckhurst

Separately the issue has arisen from time to time about whether there should be some permanent recognition of the vital role Fran Wilde played in the development of the Stadium. In this regard, some publicly acknowledged position such as Patron of the Wellington Regional Stadium Trust may be appropriate.

I hope these comments are helpful and would be happy to discuss any aspect in more detail if it would be of assistance.

Yours sincerely



Paul Collins
Chairman

FORM B

Director/Trustee Performance review by Board Chairperson

LATE/Trust: Warrington Regional Stadium Trust
Date of Review: 12 May 01

Director/Trustee Details	
Surname <u>Scott</u>	First Names <u>Sir Ron</u>
Date appointed <u>19 November 1997</u>	
Term Expiry Date <u>30 June 2002</u>	
Skill area on appointment. Special skills brought to the board. <u>Sports, venues, local body sports projects, relationships with all major user groups and understanding of financial dynamics for these types of projects</u>	
Applied skill area (eg Board Committee) <u>Finance Committee</u>	

Assessment of performance at meetings		
Number of board/relevant committee meetings held since date of appointment	<u>Trust - 9 meetings since</u> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
	<u>Finance - 8</u> " " " "	
Number of board/relevant committee meetings attended by Director/Trustee	<u>Trust 9</u> <u>Finance 8</u>	
Chairperson's comments on attendance at meetings	<u>100% attendance</u>	
How well is the Director/Trustee prepared for meetings?	<input type="radio"/> Outstanding	<input checked="" type="radio"/> Acceptable
	<input type="radio"/> Not Acceptable	
Chairperson's comments:	<u>Always well prepared</u>	
What level of participation does the Director/Trustee have in meetings?	<input type="radio"/> Outstanding	<input checked="" type="radio"/> Acceptable
	<input type="radio"/> Not Acceptable	
Chairperson's comments:	<u>Able to contribute constructively on all major issues</u>	

The Chairperson's assessment of the **Director/trustees**

1. strategic awareness

Understands all major dynamics associated with the Stadium

2. knowledge of governance

High

3. independent judgement and objectivity

Extensive background, network of contacts and non alliance with any stakeholder allows Sir Ken to act objectively and independently in a positive way

4. personal responsibilities within the board

deputy chairman and more than capable of handling any Stadium issues and ~~fully~~ deputising for the chairman

5. technical competency

Leadership and chair skills

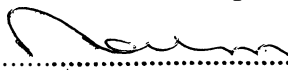
Chairperson's assessment on the Board member adding value

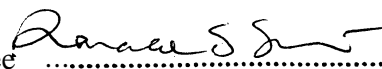
Extensive background on all facets of the development of the Stadium and the ongoing dynamics of the Stadium on an operational basis add considerable value

Chairperson's general comments

Provides strong support of deputy chairmen.
General contribution of a high standard

The above assessment has been discussed between the Chairperson and the Director/Trustee concerned and the points have been agreed.

Chairperson  Date 10/5/01

Director/Trustee  Date 10.05.01.

Re-appointment

Would you re appoint this person to the Board:

Sir Ron has provided excellent support to me in his role as deputy. He is dedicated he would like to continue as a trustee until after the Rugby World Cup in 2003.

FORM B

Director/Trustee Performance review by Board Chairperson

LATE/Trust: Wellington Regional Stadium Trust

Date of Review: 17 May 01

Director/Trustee Details	
Surname <u>Love</u>	First Names <u>Ngatata</u>
Date appointed <u>19 November 1997</u>	
Term Expiry Date <u>30 June 2001</u>	
Skill area on appointment. Special skills brought to the board. <u>Community Development and minority groups. Relationship with councillors.</u>	
Applied skill area (eg Board Committee) <u>Networks developed as a result of the above which don't exist within wider group of trustees.</u>	

Assessment of performance at meetings	
Number of board/relevant committee meetings held since date of appointment <u>9 since 30/6/00</u>	
Number of board/relevant committee meetings attended by Director/Trustee <u>8</u>	
Chairperson's comments on attendance at meetings <u>Consistent with other trustees. Current commitments do not pose major issues about attendance at future meetings.</u>	
How well is the Director/Trustee prepared for meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: <u>Reads/reviews all information.. Sits on audit and finance committees dealing with many issues.</u>	
What level of participation does the Director/Trustee have in meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments:	

The Chairperson's assessment of the Director/trustees

1. strategic awareness N gasta is primarily concerned about future position of the
^{Structure} Focus on the future - alternatives to increase revenue.

- facilitates management use as example
- corporate IT strategy development
- university listed with linkage for key lecturers
- lifting revenue base overall
- integration of facilities with city

2. knowledge of governance

Good - extensive experience in this area.

3. independent judgement and objectivity

Speaks where necessary. No conflicts with any user groups or councils. Has strong streak of independence.

4. personal responsibilities within the board

Trustee only

5. technical competency

Has relevant skillset


Chairperson's assessment on the Board member adding value

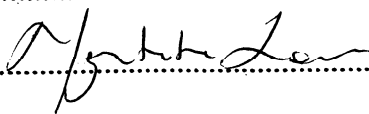
Performance in accordance with comments.

Chairperson's general comments

As above. Ngatata has enjoyed his involvement as a trustee and contributed in his areas of skills.

The above assessment has been discussed between the Chairperson and the Director/Trustee concerned and the points have been agreed.

Chairperson  Date 10/5/10.

Director/Trustee  Date 10/5/10.

Re-appointment

Would you re appoint this person to the Board:
 Ngatata has had a limited role as trustee in recent times. He has indicated that he would be discussing his position with Mark Blumshy. I am relaxed about his reappointment to the board.

-Director/Trustee Performance review by Board ChairpersonT-/Trust: Warrington Regional Stadium TrustDate of Review: 18 May 01

Director/Trustee Details	
Surname <u>Johnson</u>	First Names <u>Boyan Ewart</u>
Date appointed <u>19 November 1997</u>	
Term Expiry Date <u>30/10/01</u>	
Skill area on appointment. Special skills brought to the board. <u>General commercial and business skills</u>	
Applied skill area (eg Board Committee) <u>Finance Committee</u>	

Assessment of performance at meetings	
Number of board/relevant committee meetings held since date of appointment <u>9 Trustee</u> <u>8 Finance</u>	
Number of board/relevant committee meetings attended by Director/Trustee <u>5 Trustee</u> <u>5 Finance</u>	
Chairperson's comments on attendance at meetings <u>Boyan retired after 40 years service with C SFB and took on extensive overseas trip resulting in the missed meetings.</u>	
How well is the Director/Trustee prepared for meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: <u>Well prepared - h.s for involvement with the Stadium ensures a high level of understanding of all relevant issues</u>	
What level of participation does the Director/Trustee have in meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: <u>Constructive and positive</u>	

The Chairperson's assessment of the Director/trustees

1. strategic awareness

Dryan became involved some ten years ago when it was mooted that Athletic Park be redeveloped and has continued since then as he saw it as been vital that Wellington be a an international quality best practice Stadium

2. knowledge of governance

Experience as public company director and association with a wide range of organisation provides Dryan with a high level of knowledge of governance

3. independent judgement and objectivity

Speaks his mind in an objective and constructive manner

4. personal responsibilities within the board

CD- financial committee but no other particular responsibilities

5. technical competency

Appropriate for position

Chairperson's assessment on the Board member adding value

Signif. cont contributor over long period of time

Chairperson's general comments

Integral part of the Stadium development and a key contributor at every level

The above assessment has been discussed between the Chairperson and the Director/Trustee concerned and the points have been agreed.

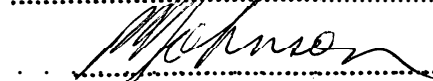
Chairperson



Date

18/5/01

Director/Trustee



Date

18/5/01

Re-appointment

Would you re appoint this person to the Board:

Yes - but intends to retire on 30 June 01 as previously indicated.

FORM B

Director/Trustee Performance review by Board Chairperson

LATE/Trust: WELWINGTON Regional Stadium Trust
Date of Review: 17 MAY 2001

Director/Trustee Details	
Surname	First Names
ARMSTRONG	ROBERT ANTHONY
Date appointed	
November 2000 - attended trust meetings since March 1999	
Term Expiry Date	
OCTOBER 2001 Council Elections - potential trigger date	
Skill area on appointment. Special skills brought to the board-	
WELWINGTON CITY COUNCILOR Skills in law and commerce and active sports interest	
Applied skill area (eg Board Committee)	
Specialist knowledge in council related issues including resource consent issues	

Assessment of performance at meetings	
Number of board/relevant committee meetings held since date of appointment	FIVE
Number of board/relevant committee meetings attended by Director/Trustee	FIVE
Chairperson's comments on attendance at meetings	100% attendance
How well is the Director/Trustee prepared for meetings?	Outstanding <input type="radio"/> <u>Acceptable</u> <input checked="" type="radio"/> Not Acceptable <input type="radio"/>
Chairperson's comments:	Well prepared and in particular on areas which you can contribute to
What level of participation does the Director/Trustee have in meetings?	Outstanding <input type="radio"/> <u>Acceptable</u> <input checked="" type="radio"/> Not Acceptable <input type="radio"/>
Chairperson's comments:	Contributes positively on wide range of issues

The Chairperson's assessment of the Director/trustees**1. strategic awareness**

Understands the 3-5 year plan of the facility within the city and the region in dividing maximum size opportunities for all potential user groups

2. knowledge of governance

High - particularly given legal and council backgrounds.

Understands role of trustees versus management

3. independent judgement and objectivity

Council relationship does not impact on judgement or objectivity

4. personal responsibilities within the board

No particular responsibilities

5. technical competency

Appropriate for nature of trust

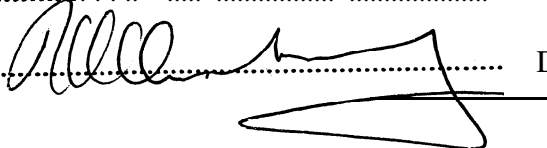
Chairperson's assessment on the Board member adding value

Given knowledge of the history of the school together with Council background and business skills contributes positively.

Chairperson's general comments

It is noted in the school and its development assists in achieving a positive contribution

The above assessment has been discussed between the Chairperson and the Director/Trustee concerned and the points have been agreed.

Chairperson (p & W - - - - Date 17 May 01
Director/Trustee  Date 17 May 2001.

Re-appointment

Would you re appoint this person to the Board:

Robert is a good contributor and I would re appoint him to the board.

FORM B

Director/Trustee Performance review by Board Chairperson

LATE/Trust: Wellington Regional Stadium Trust

Date of Review: 22/5/2008

Director/Trustee Details	
Surname DALLEY	First Names DAME MARGARET
Date appointed 4 JULY 2000	
Term Expiry Date 4 JULY 20 03	
Skill area on appointment. Special skills brought to the board. General strong Governance and management skills	
Applied skill area (eg Board Committee) As above	

Assessment of performance at meetings	
Number of board/relevant committee meetings held since date of appointment 9 Trustee Meetings	
Number of board/relevant committee meetings attended by Director/Trustee 8 Trustee Meetings 1 missed due to difficulty accessing building	
Chairperson's comments on attendance at meetings Good	
How well is the Director/Trustee prepared for meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: Well prepared for meetings	
What level of participation does the Director/Trustee have in meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: Contributes in area of skills	

The Chairperson's assessment of the Director/trustees

1. strategic awareness

Given background brings a wider perspective to the stadium deliberations and has a broader vision of the development of the stadium.

2. knowledge of governance

High govt background

3. independent judgement and objectivity

Margaret was not a founding trustee nor she is allied to any user group or the union which enables her to be independent and have a high level objectivity. 3

4. personal responsibilities within the board

- Members committee (Set up to liaise with stadium general / corporate members)

5. technical competency

Approp^o  for position

Chairperson's assessment on the Board member adding value

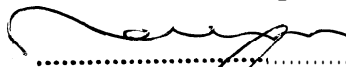
As knowledge and understanding of the stadium dynamics increase, Margaret's contribution has also increased

(Chairperson's general comments

As above

The above assessment has been discussed between the Chairperson and the Director/Trustee concerned and the points have been agreed.

Chairperson



Date

22 May 01

Director/Trustee



Date

22 May 01

Re-appointment

Would you re appoint this person to the Board: Dame Margaret has had a limited role to date due to her own work commitments. I expect her contribution to increase as her own commitments reduce and her knowledge of the stadium increases. Reappointment not an issue until 2003

FORM B

I&&w/Trustee Performance review by Board Chairperson

LATE/Trust: Welwyn Garden City Stadium Trust
Date of Review: 18 March 01

Director/Trustee Details	
Surname Egan	First Names Michael John
Date appointed 1 / 7 / 2000	
Term Expiry Date 30 / 6 / 2002	
Skill area on appointment. Special skills brought to the board. Hospitality Expertise	
Applied skill area (eg Board Committee) Catering Review Committee Members Committee	

Assessment of performance at meetings	
Number of board/relevant committee meetings held since date of appointment 9 Trustee 2 Catering Review 2 Members	
Number of board/relevant committee meetings attended by Director/Trustee 8 " 2 " 2 "	
Chairperson's comments on attendance at meetings food	
How well is the Director/Trustee prepared for meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: Reviews all information provided and is in a position to contribute meaningfully	
What level of participation does the Director/Trustee have in meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: During initial period of appointment was learning the ropes but as knowledge and understanding increased has been able to contribute more effectively	

The Chairperson's assessment of the Director/trustees

1. strategic awareness

Understands importance of the stadium to the City & part of the "cafe culture" brand. In particular focus on the importance of the stadium as a catering / function venue and the relationship between Ponds and the stadium.

2. knowledge of governance

Not previously participated in this type of board but understands the role and requirements of a trustee.

3. independent judgement and objectivity

Objective, particularly in areas of expertise and exercises independent

4. personal responsibilities within the board

Catering and members

5. technical competency

High in specialist areas of catering and hospitality
Generally

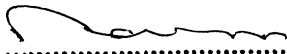
Chairperson's assessment on the Board member adding value

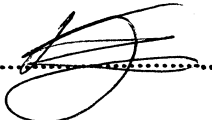
Mr. Lucas on board has added new dimension given specific knowledge of hospitality which is a crucial area for the Stadium.

Chairperson's general comments

Good contributor

The above assessment has been discussed between the Chairperson and the Director/Trustee concerned and the points have been agreed.

Chairperson  Date 18/5/01

Director/Trustee  Date 18/5/01

Re-appointment

Would you re appoint this person to the Board: Mr. Lucas was an inspired choice in that none of us knew him yet he has contributed enormously in the catering/function area. Knowledge of 'being a trustee' and its requirements still developing. I would reappoint him.

FORM B

Director/Trustee Performance review by Board ChairpersonLATE/Trust: Warrington Regional Stadium TrustDate of Review: 29 May 01

Director/Trustee Details	
Surname <u>Duchanan</u>	First Names <u>Ian</u>
Date appointed <u>November 2000 - attended meetings from early 1999</u>	
Term Expiry Date <u>COUNCIL ELECTIONS OCTOBER 2001</u>	
Skill area on appointment. Special skills brought to the board. <u>Special knowledge of Warrington Region as Regional Councilor</u>	
Applied skill area (eg Board Committee) <u>Not applicable</u>	

Assessment of performance at meetings	
Number of board/relevant committee meetings held since date of appointment <u>Five since Nov 2000 - extensively from March 1999</u>	
Number of board/relevant committee meetings attended by Director/Trustee <u>Five " " "</u>	
Chairperson's comments on attendance at meetings <u>Good</u>	
How well is the Director/Trustee prepared for meetings? O&standing <u>Acceptable</u> . Not Acceptable	
Chairperson's comments: <u>Well prepared for meetings</u>	
What level of participation does the Director/Trustee have in meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: <u>Participation areas of expertise</u>	

The Chairperson's assessment of them/trustees**1. strategic awareness**

Given council background understands the importance of the stadium as a strategic regional asset

2. knowledge of governance

High given council background

3. independent judgement and objectivity

Understands the importance of trustees acting independently. Highly objective

4. personal responsibilities within the board

None

5. technical competency

Appropriate for position

Chairperson's assessment on the Board member adding value

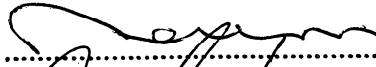
Contributes positively on wide range of issues

Chairperson's general comments

Ian contributes well as a trustee

The above assessment has been discussed between the Chairperson and the Director/Trustee concerned and the points have been agreed.

Chairperson



Date

29 May 01

Director/Trustee



Date

29 May 01

k-appointment

Would you re appoint this person to the Board:

Ian has represented the Wokingham Regional Council well and is appropriate for reappointment.

FORM B

Director/Trustee Performance review by Board Chairperson

LATE/Trust: WELINGTON REGIONAL STADIUM TRUST
Date of Review: 31 May 01

Director/Trustee Details	
Surname HUNN	First Names JOHN MURRAY
Date appointed 4 JULY 2000	
Term Expiry Date 31 JUNE 2001	
Skill area on appointment. Special skills brought to the board. Corporate management / financial standing	
Applied skill area (eg Board Committee) Finance Committee Audit Committee Reserve Committee	

Assessment of performance at meetings	
Number of board/relevant committee meetings held since date of appointment 10 Trust 9 Finance 2 Audit Board Reserve - recently established. yet to meet	
Number of board/relevant committee meetings attended by Director/Trustee 8 Trust 7 Finance 2 Audit	
Chairperson's comments on attendance at meetings Good	
How well is the Director /Trustee prepared for meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: Well prepared	
What level of participation does the Director/Trustee have in meetings? Outstanding <u>Acceptable</u> Not Acceptable	
Chairperson's comments: Good	

The Chairperson's assessment of the Director/trustees**1. strategic awareness**

Understands the importance of the stadium
to the wellbeing of the region

2. knowledge of governance

High - given background

3. independent judgement and objectivity

Exhibits good level of objectivity and independence

4. personal responsibilities within the board

Audit

Business Review

Financial planning

5. technical competency

Appropriate for roles undertaken

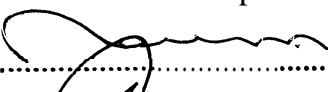
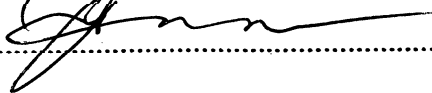
Chairperson's assessment on the Board member adding value

Added significant value on financial side given retirement of former trustee.

Chairperson's general comments

John has added considerable value as a trustee.

The above assessment has been discussed between the Chairperson and the Director/Trustee concerned and the points have been agreed.

Chairperson .  Date 31.15.12
Director/Trustee  Date 31.5.12

Re-appointment

Would you re appoint this person to the Board: John has been a good appointment because of his financial strengths and links back to cricket. I would reappoint him.