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Iain S McIntosh
Manager, Operational Services
Kapiti Coast District Council
Private Bag 601
PARAPARAUMU

Dear Iain

Thank you for your letter dated 14 June received in this office 18 June.

As outlined in my letter of 25 May 2001 there are a number of steps we need to go through to meet your request.

Firstly we need to meet and scope specifically what it is that you require. Once the scope of the exercise is determined we do need our Utility Services Committee sign off prior to commencement of any work.

Please could you give me a ring so we can arrange to meet to discuss.

Yours sincerely

DAVID BENHAM
Divisional Manager, Utility Services