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**Committee** Ara Tahi  
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## **Review of non-notified consents and administration funding contracts**

### **1. Purpose**

To confirm the outcomes of the recent review of the non-notified consents and the administration funding contracts.

### **2. Background**

At the last meeting of Ara Tahi, members resolved to review the contracts for non-notified consents and administrative funding together. The review was to evaluate the appropriateness of funding levels and provide an opportunity to consider whether a generic approach is still suitable for the contracts, given that iwi have wide-ranging requirements.

Council officers met with individual iwi to gather feedback on the effectiveness of the contracts. This information was then collated and a workshop was held to discuss the feedback and agree on the future of the contracts.

### **3. Outcomes**

The following outcomes were agreed.

#### **3.1 Combined or separate contracts**

The possibility of combining the contracts into one was discussed. However, it was decided that the contracts have different purposes and, therefore, it is logical that they remain separate.

#### **3.2 Non-notified consents contract**

Payment for non notified consent contracts will be made quarterly, on receipt of an adequate report and invoice from the iwi for that quarter. The level of funding per consent will remain the same.

Iwi have the opportunity to negotiate an increase in funding where extra work is required or in other special circumstances when costs are not being covered.

### 3.3 Administration funding contract

The balance of the administration-funding for the 2003/04 financial year (\$11,250 covering the nine-month period from 1 October 2003 to 30 June 2004) will be paid following the Ara Tahī meeting on 12 November.

Starting from 1 July 2004, payments will be made in advance, in six monthly instalments. The payments will be made on receipt of an adequate report and invoice for the previous six monthly period. The reports will be due in January (covering the period 1 July to 31 December) and July (covering 1 January to 30 June).

The next report will therefore be due in July 2004, covering the period 1 January 2004 to 30 June 2004.

As discussed at the workshop, a draft-reporting template has been forwarded to iwi for consideration and comment. The feedback received and a draft template for consideration will be presented to Ara Tahī for discussion.

Iwi representatives agreed that the term 'administration funding' does not adequately describe the intent of this contract. 'Capacity funding' is a preferred term.

## 4. Review

It was also decided that, rather than reviewing the contract arrangements every year, the next review should align with Greater Wellington's LTCCP timetable. The next review is therefore scheduled for October 2005.

## 5. Recommendations

*It is recommended that Ara Tahī:*

1. *receive the report;*
2. *note the contents; and*
3. *endorse the suggested changes.*

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