

# Te Whatu Ora Workplace Travel Survey Privacy Statement

#### What this statement covers

Greater Wellington Regional Council (Greater Wellington) has created this privacy statement to explain how we deal with your personal information which is collected through Te Whatu Ora Workplace Travel survey.

## What personal information do we collect and for what purposes?

Greater Wellington is collecting your workplace, work type, home suburb, travel information and comments from you directly in the survey questionnaire. We may collect your email address if you choose to enter the related competition.

The purposes for collecting this information are to understand how and where you travel to work; how you utilise travel facilities; your travel options; and any barriers you have to using active travel modes or public transport, with reference to your workplace, occupational type and home suburb.

The personal information is analysed and presented in a report to Wellington Regional Hospital Travel Action Plan (WRHTAP) stakeholders as anonymised and aggregated results.

These results enable us to understand and monitor trends in travel for the Te Whatu Ora Capital, Coast & Hutt Valley workforce. These results are used to inform workplace travel planning and travel initiatives.

Participating in the Te Whatu Ora Workplace Travel survey is voluntary.

### **Using your information**

We will only use the personal information provided to us:

- For the purposes we collect that information (see above)
- For other reasons permitted by the Privacy Act 2020 (e.g. with your consent, for a directly related purpose, or where the law permits or requires this use).

# Providing your information to others

The collected information will be shared, as anonymised and aggregated results, with Wellington City Council, Te Whatu Ora Capital, the WRHTAP, and Waka Kotahi.

# Accessing and correcting your personal information

You can:

- Ask us to confirm whether we hold personal information about you
- Request access to that information by emailing us at privacy@gw.govt.nz
- If applicable, ask us to correct that information.

#### Contact us

For further information about this privacy statement and our related information practices, please contact us on <a href="mailto:travelchoice@gw.govt.nz">travelchoice@gw.govt.nz</a>.

If you wish to access or correct your personal information, please contact our Principal Privacy Officer at <a href="mailto:privacy@gw.govt.nz">privacy@gw.govt.nz</a>.

### **Complaints**

If you consider we have breached your privacy, or there is a privacy matter that we cannot resolve, first make a complaint to our Principal Privacy Officer at <a href="mailto:privacy@gw.govt.nz">privacy@gw.govt.nz</a>.

If you are not satisfied with our response, you can then complain to the Privacy Commissioner at:

Phone 0800 803 909 (Monday to Friday 10am to 3pm)

Email <u>enquiries@privacy.org.nz</u>

Post Office of the Privacy Commissioner, PO Box 10094, Wellington 6143.