



# Whitireia Park

## Confirmed Public minutes of the Whitireia Park Board meeting on Friday 1 November 2024

Titahi Golf Club  
Gloaming Hill, Titahi Bay, Porirua at 9.38am

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### Members Present

Jenny Ngarimu (Chair)  
Quentin Duthie  
Chris Kirk-Burnnand  
Caleb Ware

### Karakia timatanga

The Board Chair invited Quentin Duthie to open the meeting with a karakia timatanga.

#### 1 Whakawhanaungatanga

Everyone present introduced themselves.

#### 2 Apologies

Moved: Chris Kirk-Burnnand / Caleb Ware

*That the Board accepts the apologies for absence from Hikitia Ropata and Sharli-Jo Solomon.*

The motion was **carried**.

#### 3 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

#### 4 Public participation

There was no public participation.

## 5 Confirmation of the Minutes of the Whitireia Park Board meeting on 30 August 2024

The Board received updates on the actions noted in the minutes.

Moved: Caleb Ware / Chris Kirk-Burnnand

*That the Board confirms the Public minutes of the Whitireia Park Board meeting on 30 August 2024.*

The motion was **carried**.

**Noted:** The Board requested that actions noted in the minutes are reported back on at future board meetings.

## 6 Whitireia Park Board Accounts

Moved: Quentin Duthie / Caleb Ware

That the Board:

- 1 *Receives the report.*
- 2 *Notes that:*

*Income has been received from 1 July 2024 to 30 September 2024:*

- *\$1,375 from Titahi Bay Golf Club for lease of the land*
- *\$1,081 Gross Interest*

*Total costs from 1 July 2024 to 30 September 2024 were:*

- *\$412.5 for the GST payment*

*The BNZ Bank account balance as at 30 September 2024 was \$80,697.65.*

The motion was **carried**.

## 7 Whitireia Park Restoration Group Report [For Information]

Robyn Smith, Whitireia Park Group, spoke to the report. Robyn provided an update from James on trapping.

**Noted:** The Board requested that it be advised of the number of traps used in the Park.

**Noted:** The Board requested that the Board Chair invite Angus Hulme-Moir to the next Board meeting to provide an update on lizard monitoring.

## 8 Whitireia Park Board Operations Report – November 2024

Jordan Clear, Mobile Ranger – Western, spoke to the report.

Ashleigh Sagar, Resource Management Advisor, Te Rūnanga o Toa Rangatira Inc, provided an update to the Board on the Park Planning. Ashleigh advised that planning is advancing, but Te Rūnanga o Toa Rangatira Inc is currently prioritising other plans and strategies. While this has an implication on timeframes for the delivery of the Park Plan, the development of these other plans and strategies will feed into the Park Plan.

Moved: Caleb Ware / Chris Kirk-Burnnand

That the Board:

- 1 *Receives the report.*
- 2 *Notes the content of the report.*

The motion was **carried**.

**Noted:** The Board requested that the fire management plan for this season be recirculated to members.

**Noted:** The Board requested that officers follow up with Wellington Electricity to confirm that remedial action has been taken on the power lines within the Park.

## **9 Toilet Replacement Update – Oral Report**

David Boone, Manager, Ecosystems and Community, spoke to the report.

David Boone provided the Board with an update on the toilet block replacement. David advised that the team is seeking an exception to policy or alternate methods to fund this capital expenditure. David advised that the team is aware there had been previous conversations on the matter and made a verbal commitment to fund the toilet block. Capital expenditure for the toilet block will likely receive executive approval.

A wider conversation will be needed regarding service agreement and negotiations, including ownership of assets within the Park. This may also include opportunities for the Board to identify revenue sources to supplement the work programme. This will require the Board to develop and adopt a policy for the use of its funds.

## **Karakia whakamutunga**

The Board Chair invited Quentin Duthie to close the meeting with a karakia whakamutunga.

The public meeting closed at 10.53am.



J Ngarimu

**Chair**

Date: *28.02.2025*