

Senior Environmental Monitoring Officer
Terrestrial Ecosystems and Quality
Environmental Science
P O Box 11646
Manners Street
Wellington 6142
New Zealand
DD 04 830 4418
Mob 027 285 8380
W www.gw.govt.nz

Dear Applicant

Collecting natural materials and Research on Greater Wellington Parks and Forests Lands

Greater Wellington Regional Council has a permit system in place for any person(s) wishing to collect any material and/or carry out research within our Parks and Forests. There are two types of permit, High and Low Impact. A High Impact Permit should be applied for if the activity involves any of the following: large volumes/numbers of material, commercial use, collection of DNA samples (except for exotic species and/or purely taxonomic classification purposes), genetic modification, material being removed from New Zealand, rare or endangered species, significant adverse effects on a species or its habitat, any other invasive collection methods or any other effect deemed significant. Otherwise a Low Impact Permit will normally be sufficient.

Process:

Fill out pages 1-5 of the Permit Application Form and leaving the permit section blank, and post to Greater Wellington Regional Council at the above address. There is no processing fee for the Low Impact Application Form. A \$100 (GST inclusive) processing fee must accompany the High Impact Application Form upon delivery. We will not process the application without the fee.

Each application received will be assessed by Greater Wellington Regional Council and Tangata Whenua. You may receive queries from either party during the permitting process. If successful, you will be sent the completed and signed copy of the Permit. Upon receipt of the permit, sign in the space provided at the end of the permit as the permit holder. Any permit not signed by both a Greater Wellington Terrestrial Ecosystems and Quality staff member and the Applicant will not be deemed valid. When conducting the activity the Applicant must carry the Permit with them at all times. If unsuccessful, the Applicant will be notified by a Greater Wellington staff member in writing or by telephone.

Please allow 3 weeks from Greater Wellington's receipt of the application for processing.

For Further Information Contact:

or

Owen Spearpoint
Senior Environmental Monitoring Officer
Terrestrial Ecosystems and Quality
Environmental Science
DD 04-8304418 (office)
Mob 027 285 8083
Email owen.spearpoint@gw.govt.nz

Sara Moylan
Senior Environmental Monitoring Officer
Terrestrial Ecosystems and Quality
Environmental Science
DD 04-8304426 (office)
Mob 027 466 0360
Email sara.moylan@gw.govt.nz